

**PINCONNING AREA SCHOOLS
BOARD OF EDUCATION
Organizational Meeting
July 13, 2009**

The organizational meeting of the Board of Education of the Pinconning Area Schools was held at Pinconning City Hall on Monday, July 13, 2009.

Superintendent Kroczaleski called the meeting to order at 7:00 p.m.

Superintendent Kroczaleski led the Pledge of Allegiance.

Members present: Keith Bock, Thomas Boetefuer, Ken Cunningham, Ken Foco, Mike Duranczyk, Tom Hornacek, Gary Yaros.

Superintendent Kroczaleski called for nominations for the Office of Board President.

Moved by Foco that Ken Cunningham be nominated as President.

Moved by Boetefuer, supported by Bock that nominations for President be closed. Voice vote: Motion carried (7-0).

Motion for Ken Cunningham for President: Vote: Boetefuer – yes, Cunningham – yes, Bock – yes, Duranczyk – yes, Foco – yes, Hornacek – yes, Yaros – yes. Motion carried (7-0).

Ken Cunningham declared elected Board President.

Moved by Duranczyk, supported by Bock that Ken Foco be nominated as Vice President.

Moved by Boetefuer, supported by Duranczyk that nominations for Vice President be closed. Voice vote: Motion carried (7-0).

Motion for Ken Foco as Vice President. Vote: Boetefuer – yes, Cunningham – yes, Bock – yes, Duranczyk – yes, Foco – yes, Hornacek – yes, Yaros – yes. Motion carried (7-0).

Ken Foco declared elected Board Vice President.

Moved by Yaros, supported by Boetefuer, that Tom Hornacek be nominated as Secretary.

Moved by Boetefuer, supported by Duranczyk that nominations for Secretary be closed. Voice vote: Motion carried (7-0).

Motion for Tom Hornacek as Secretary. Vote: Cunningham – yes, Boetefuer – yes, Bock – yes, Duranczyk – yes, Foco – yes, Hornacek – yes, Yaros – yes. Motion carried (7-0).

Tom Hornacek declared elected Board Secretary.

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Moved by Hornacek that Gary Yaros be nominated as Treasurer.

Moved by Boetefuer, supported by Bock, that nominations for Treasurer be closed.
Voice vote: Motion Carried (7-0).

Motion for Gary Yaros as Treasurer. Vote: Cunningham– yes, Bock – yes, Boetefuer – yes, Duranczyk – yes, Foco – yes, Hornacek – yes, Yaros – yes. Motion carried (7-0).

Gary Yaros declared elected Board Treasurer.

Board President Cunningham noted the SAE trip to Hawaii was very well planned.

Yaros moved to add item “I” Construction Manager report.

Moved by Boetefuer, supported by Duranczyk, to approve the agenda as amended. Voice vote: Motion carried (7-0).

Mike Hammis presented the construction manager report.

There were no community comments on agenda items.

Moved by Yaros, supported by Bock, to approve the consent agenda as presented:

- A) Minutes of June 23, 2009;
- B) Treasurer's report in the amount of \$585,386.07 and PO's over \$3,000;
- C) Board Agenda format;
- D) Reinvoking present bylaws of the Board in order to affirmatively state that we are using the same organization and governance rules as a general powers district that we formerly used as a “fourth class district”. The legal name of the school district is Pinconning Area Schools. The Board of Education members are: Keith Bock, Thomas Boetefuer, Ken Cunningham, Mike Duranczyk, Kenneth W. Foco, Jr., Tom Hornacek, and Gary Yaros;
- E) Appointment of legal counsel to use the law firm of Thrun Law Firm for general and bond counsel, and David Masud for labor counsel;
- F) Depositories of general fund, school lunch account, payroll, activities, athletic, and municipal accounts at Independent Bank, and petty cash accounts at Chemical Bank;
- G) Authorize the current Superintendent to be on all accounts. Authorize the current Board Secretary, Treasurer and President to sign all school district checks in the Debt Retirement, Capital Projects, General Fund, and Hot Lunch accounts. Activities/athletic fund accounts require two of the following signatures: High School Principal, Middle School Principal, Athletic Director, Business Director, Superintendent or Superintendent Secretary. If the amount is over \$500, one signature must be an administrative signature. Authorized to transfer funds between and among various funds and accounts: Barb Zapoluch, Brad Mason, Darren S. Kroczaleski and Kim Browning.

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- H) Authorized access/signatures for the safe deposit box is the Superintendent, Business Director, superintendent secretary and high school secretary with two signatures required.
- I) Designation that in the event the board treasurer or secretary are not available, the Superintendent or his designee be authorized to assume responsibilities.
- J) Designate that the Business Director be responsible for all electronic transfers of the District's funds;
- K) Establish that at this time the District will provide copies of the Board meetings free of charge;
- L) Business Card Account established for the District in the Superintendent's name;
- M) Adoption of Robert's Rules of Order, Newly Revised Edition;
- N) Establish dates for Regular Meeting as noted on the schedule;
- O) Board Compensation Policy set for \$15 per regular and special meeting;
- P) Pinconning High School and Athletic Student Handbook for 2009-10;
- Q) Resignation of Cory Snider as High School English Language Arts Teacher;
- R) Resignation of R. John Cardinal effective June 30, 2009;
- S) Purchase of 150 8th grade social studies textbooks at a cost not to exceed \$11,763 with funds coming from the 09-10 school year.

Vote: Cunningham– yes, Bock – yes, Boetefuer – yes, Duranczyk– yes, Foco – yes, Hornacek – yes, Yaros – yes. Motion carried (7-0).

Darren Kroczaleski, Superintendent of Schools reported on the construction progress and budget issues. He also noted that he, Mike Vieau and Brad Mason were taking a pay freeze for the 2009-10 school year due to budgetary concerns. The Board thanked the three administrators for freezing their wages.

Brad Mason, Director of Business & Operations, reported on budget and audit items. There was also discussion regarding the bids for the remainder of items from the sale.

Mike Vieau, Director of Instructional Services, reported on summer school, grant updates, and noted he would have reports on the Michigan Merit Exam results at the next Board meeting.

Administrators were provided an opportunity to report to the Board.

Site Committee reported on construction issues.

President Cunningham asked for all members to complete the Board Committee request form.

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There were no Public Comments.

Board Discussion: The Board thanked Mr. Cardinal for his years of service. Discussion of soliciting funds for a low-maintenance landscaping project. The Board thanked the local businesses who provided lunch to the construction workers.

Meeting adjourned at 7:48 p.m.

APPROVED

Thomas R. Hornacek
Board Secretary