

**PINCONNING AREA SCHOOLS
BOARD OF EDUCATION
Organizational Meeting
July 12, 2010**

The organizational meeting of the Board of Education of the Pinconning Area Schools was held at Pinconning City Hall on Monday, July 12, 2010.

Superintendent Kroczaleski called the meeting to order at 7:00 p.m.

Superintendent Kroczaleski led the Pledge of Allegiance.

Members present: Keith Bock, Thomas Boetefuer, Ken Cunningham, Ken Foco, Mike Duranczyk, Mike Bauer, Gary Yaros.

Superintendent Kroczaleski called for nominations for the Office of Board President.

Moved by Cunningham, supported by Bauer, that Gary Yaros be nominated as President.

Moved by Bock, supported by Duranczyk, that Tom Boetefuer be nominated as President.

Moved by Yaros, supported by Foco that nominations for President be closed. Voice vote: Motion carried (7-0).

Motion for Gary Yaros for President: Vote: Boetefuer – no, Cunningham – yes, Bock – no, Duranczyk – no, Foco – no, Bauer – yes, Yaros – yes. Motion defeated (3-4 Bock, Duranczyk, Foco, Boetefuer).

Moved by Yaros, supported by Foco, that nominations for President be closed. Voice vote: Motion carried (7-0).

Motion for Tom Boetefuer for President: Vote: Boetefuer – yes, Cunningham – no, Bock – yes, Duranczyk – yes, Foco – yes, Bauer – no, Yaros – yes. Motion carried (5-2 Cunningham, Bauer).

Tom Boetefuer declared elected Board President.

Moved by Cunningham, supported by Bauer that Gary Yaros be nominated as Vice President.

Moved by Yaros, supported by Foco that nominations for Vice President be closed. Voice vote: Motion carried (7-0).

Motion for Gary Yaros as Vice President. Vote: Boetefuer – yes, Cunningham – yes, Bock – yes, Duranczyk – yes, Foco – yes, Bauer – yes, Yaros – yes. Motion carried (7-0).

Gary Yaros declared elected Board Vice President.

Moved by Yaros that Ken Foco be nominated as Secretary.

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Ken Foco declined.

Moved by Yaros, supported by Bauer, that Keith Bock be nominated as Secretary.

Moved by Yaros, supported by Foco that nominations for Secretary be closed. Voice vote: Motion carried (7-0).

Motion for Keith Bock as Secretary. Vote: Cunningham– yes, Boetefuer – yes, Bock – yes, Duranczyk – yes, Foco – yes, Bauer – yes, Yaros – yes. Motion carried (7-0).

Keith Bock declared elected Board Secretary.

Moved by Yaros, supported by Cunningham, that Mike Bauer be nominated as Treasurer.

Moved by Yaros, supported by Foco, that nominations for Treasurer be closed. Voice vote: Motion Carried (7-0).

Motion for Mike Bauer as Treasurer. Vote: Cunningham– yes, Bock – yes, Boetefuer – yes, Duranczyk – yes, Foco – yes, Hornacek – yes, Yaros – yes. Motion carried (7-0).

Mike Bauer declared elected Board Treasurer.

Moved by Cunningham, supported by Bauer, to move “E” Appointment of Legal Counsel and “S” Employment of Jon Foco as Accountant to the Non-Consent.

President Boetefuer noted a Closed Session would be added at the end of the meeting.

Moved by Duranczyk, supported by Bauer, to approve the agenda as amended. Voice vote: Motion carried (7-0).

Moved by Yaros, supported by Bock, to approve the consent agenda as amended:

- A) Minutes of June 28, 2010;
- B) Treasurer's report in the amount of \$754,486.08 and PO's over \$3,000;
- C) Board Agenda format;
- D) Reinvoking present bylaws of the Board in order to affirmatively state that we are using the same organization and governance rules as a general powers district that we formerly used as a “fourth class district”. The legal name of the school district is Pinconning Area Schools. The Board of Education members are: Keith Bock, Thomas Boetefuer, Mike Bauer, Ken Cunningham, Mike Duranczyk, Kenneth W. Foco, Jr., and Gary Yaros;
- E) Moved to Non-Consent;
- F) Depositories of general fund, school lunch account, payroll, activities, athletic, and municipal accounts at Independent Bank, and petty cash accounts at Chemical Bank;
- G) Authorize the current Superintendent to be on all accounts. Authorize the current Board Secretary, Treasurer and President to sign all school district checks in the Debt Retirement, Capital Projects, General Fund, and Hot Lunch accounts.

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Activities/athletic fund accounts require two of the following signatures: High School Principal, Middle School Principal, Athletic Director, Business Director, Accountant, Superintendent or Superintendent Secretary. If the amount is over \$500, one signature must be an administrative signature. Authorized to transfer funds between and among various funds and accounts: Jon Foco, Brad Mason, Darren S. Kroczaleski and Kim Browning.

- H) Authorized access/signatures for the safe deposit box is the Superintendent, superintendent secretary and high school secretary with two signatures required.
- I) Designation that in the event the board treasurer or secretary are not available, the Superintendent or his designee be authorized to assume responsibilities.
- J) Designate that the Business Director and Accountant be responsible for all electronic transfers of the District's funds;
- K) Establish that at this time the District will provide copies of the Board meetings free of charge;
- L) Business Card Account established for the District in the Superintendent's name;
- M) Adoption of Robert's Rules of Order, Newly Revised Edition;
- N) Establish dates for Regular Meeting as noted on the schedule;
- O) Board Compensation Policy set for \$0 per regular and special meeting;
- P) Pinconning High School and Athletic Student Handbook for 2010-11;
- Q) Retirement of Karen Lewicki effective June 30, 2010;
- R) Amendment to MISEC Interlocal Agreement;
- S) Moved to Non-Consent.

Voice Vote: Motion carried (7-0).

Darren Kroczaleski, Superintendent of Schools updated the Board on staffing.

Mike Vieau, Director of Instructional Services, reported on summer school, grant updates, and noted he would discuss the Michigan Merit Exam results once they are public.

Administrators were provided an opportunity to report to the Board.

Site Committee reported they did a walk-through at Mt. Forest Elementary.

President Boetefuer asked for all members to complete the Board Committee request form.

There were no Public Comments.

Moved by Yaros, supported by Bock, to approve Legal Counsel as recommended.

There was discussion if there were any bids and the cost difference from previous year. It was noted that bids did not go out and rates remain flat.

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Roll Call: Bauer – yes, Bock – yes, Boetefuer – yes, Cunningham – no, Duranczyk – yes, Foco – yes, Yaros – yes. Motion carried (6-1 Cunningham).

Moved by Yaros, supported by Bock, to approve the employment of Jon Foco for the Accountant position as recommended.

There was discussion on the experience of the applicants and it was noted there were 9 applicants and all also were administered testing. There was discussion on the salary as indicated in the posting as commensurate upon experience or a graduated scale.

Roll Call: Bauer – yes, Bock – yes, Boetefuer – yes, Duranczyk – yes, Foco – abstained, Yaros – yes, Cunningham – no. Motion carried (5-1 Cunningham) (Foco abstained)

It was noted that training is set up for the week of the 19th at the ISD and then training with Mrs. Zapoluch until she retires. There was also discussion that another staff member has been working with Mrs. Zapoluch for payroll assistance in August as she cannot come back to the district for 30 days.

It was noted that the (old) Budget Committee would meet to finalize the contract.

Board Discussion: Keith Bock thanked the Board and Administration for the many thoughts of concern and the plant for his mother's funeral.

Moved by Foco, supported by Bock, to move into closed session for the purpose of reviewing contract negotiations pursuant to the Section 15.268, Section 8c of the Open Meetings Act.

Roll Call: Foco – yes, Bock – yes, Bauer – yes, Boetefuer – yes, Duranczyk – yes, Yaros – yes, Cunningham – yes. Motion carried (7-0).

Meeting moved into Closed Session at 7:25 p.m. and reconvened in Open Session at 8:38 p.m.

Members present: Keith Bock, Thomas Boetefuer, Ken Cunningham, Ken Foco, Mike Duranczyk, Mike Bauer, Gary Yaros.

Moved by Bock, supported by Duranczyk to adjourn the meeting.

Meeting adjourned at 8:39 p.m.

APPROVED

Keith Bock
Board Secretary