

Dear Parents:

Pinconning Area Schools is dedicated to the safety of its students. Training for potential crisis situations are completed annually. Our Crisis Plan is updated at least annually and in collaboration with community and area businesses. Pinconning was the first in our area to address to Avian Influenza. At Pinconning Area Schools we work hard to keep your children safe and secure while in our care with the most up-to-date plan of action and training needed.

Effective planning and preparedness are key components of our district's Emergency Operations Plan. This plan is the result of continuing collaboration between our staff and local law enforcement and fire departments. Crisis management teams, which are trained and committed, have been established in each of our buildings. We also have a District Crisis Response Team, which is comprised of counselors, social workers, and psychologists who are trained to support the needs of others during and following high stress times. The Emergency Operations Plan also provides clear steps and procedures to follow for a wide variety of circumstances.

The Code Orange Alert Status does not necessitate building lock-down procedures. We continue to maintain communication with local law enforcement, and our buildings have been directed to review all necessary security and follow appropriate protocols. We are grateful to Pinconning Police Department for providing a uniformed officer for our schools.

In the event of a Code Red Alert Status, the district will institute its Building Lock Down protocol. This includes the following steps: 1) All doors will be locked and building personnel will continually monitor the main door. 2) Students will be kept indoors. 3) School personnel will remain in the building. Our school district will work with local agencies to determine whether or not schools will be closed and follow the established procedures for emergency school closings. Parents are urged to tune into local radio and television, as well as the district website: [www.pasd.org](http://www.pasd.org). We ask your cooperation in not calling the school, as this ties up phone lines during an emergency.

As a reminder, parents always have the option to pick up their child(ren) from school unless situations exist which may pose a danger for anyone opening a building door or being out of doors. Dependent upon the seriousness of an incident, access to school might be restricted for a period of time beyond our control. Please note that we will only release to adults listed on the emergency information cards.

With regard to TV coverage in the classroom at the elementary level, no TV coverage has been advised unless approved by the principal. At the middle school and high school levels, TV coverage will depend on the context and how it relates to a particular unit of study. Any class discussions or activities revolving around current events will be age appropriate and relate directly to the curriculum. Students will be encouraged to discuss their questions and/or concerns with their parents/guardians as well.

I hope this information is helpful to you. In closing, I want to thank you for your continued support and understanding as we try to prepare for any events that may impact our educational community.

Sincerely,

Darren Kroczaleski  
Superintendent