

Pinconning Area Schools

PAL Volunteer Request Form

Request for Volunteers must be filled out completely and returned to the PAL Coordinator ten days prior to the event. A confirmation of the request will be sent via e-mail. A second e-mail will be sent at a later date containing names of the Volunteers. If you would like to request specific Volunteers please fill out the line below, however it does not guarantee they will be available.

Date of Request: _____ Staff Making Request: _____

Date of Event: _____ Number of Volunteers Needed: _____

Start Time: _____ End Time: _____

Duties of Volunteer:

Any Special Requests: _____

E-mail Address for Confirmation: _____

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Coordinator Use:

Request Received On: _____ Confirmed e-mail Sent On: _____

2nd e-mail Sent On: _____

Volunteers Working Event: